

BRNW

Construction – Job Description

Bicycle Rides Northwest (BRNW) is a nonprofit organization that operates bicycle tours each summer. We've been doing tours since 1986, and have a reputation for the best customer service in the business. Our crew members are temporary employees of the organization, and are paid a salary for each event. We work very hard, while enjoying the camaraderie of a shared team adventure – serving our riders while having as much fun as possible doing it.

We typically have 5-6 on our construction crew for each ride, supervised by the Construction Director. This team handles both site construction tasks and some baggage handling.

This position requires:

- The ability to do physical work, including lifting
- Good people skills
- Team players who take direction
- Good communicators
- Flexible thinking
- Diplomacy
- Enjoying being around many people
- Making rational on-the-spot decisions
- An upbeat nature
- The willingness to step in and do whatever is necessary to get the job done
- A current valid driver's license and the ability to drive a U-Haul truck (at least 3 crew members)
 - A clean driving record if you will be driving
- Current First Aid and CPR certification (we will pay for training if you need it)

Duties include, but are not limited to:

- Load and unload non-Tent & Porter baggage, taking care not to damage bags or contents. When unloading, place the bags in neat rows based on the color of the ribbon
- Transport and load/unload rental mattresses
- Transport rental chairs and put them out for rider pick-up and dropoff
- Set up/tear down dining canopies
- Set up tables and chairs in an organized manner under the dining canopies
- Set up the bike pump station (this can be done later in the afternoon)
- Manage the towel supply for the showers, ensuring fresh towels are always available and putting used towels away
- Set up/take down a canopy over the towels, if needed
- Transport, set up/take down garbage and recycling receptacles near the dining area, and take full bags to Sustainability
- Transport, set up/take down two Start/Finish flutter flags – put up upon arrival, take when you leave (CC will be responsible for the other S/F flags)
- Clean tables and rearrange chairs after dinner, once the area has been vacated by riders
- Assist riders where needed during the day
- Clean up debris during the day and after riders have left camp; always leave the camp cleaner than when we arrived
- In general, do whatever is necessary to make and keep the camp comfortable for the riders; you will be working in conjunction with Camp Central and Tent & Porter

- End of ride: clean all tables, and let them dry before returning them to the truck

At the end of each ride, all crew members are expected to stay until all the work is done and the riders have dispersed. PLEASE be prepared to help each other and pitch in when needed, even if the task is not on your job description.

Additional duties may include:

- Driving a truck to the start of the ride and during the ride, if you meet age requirements and have a good driving record
- Helping with rider check-in on arrival day

The week before the first ride:

If available, you may be asked to assist in picking up trucks and loading equipment, bikes and supplies (you'll be paid extra for this). You may also be asked to help unload and clean equipment, and return trucks to rental site after the last ride (usually on Sunday).

Travel to/from the ride start:

- For most tour locations, the crew will leave on Friday and stay overnight on the road.
 - We will travel to a specified destination (our first event camp or an intermediate spot) and stay overnight
 - We'll have a crew meeting that evening
 - Depending on the distance, we may drive all the way back to Bend after the ride. We also may stay overnight in the finishing town, or somewhere on the way back to Bend.
- We have a "crew party" after the second event each year, which includes an overnight stay and a celebratory meal
- We will pay for any lodging and all meals going to and from the event.

Compensation and logistics

- Pay is dependent upon seniority.
 - Minimum first-year compensation is \$900 per event.
 - Pay increases \$100 per event in your second year, and an additional \$100 in your fourth year.
 - We pay \$100 more for working the ride that starts the farthest from Bend, for the additional travel time.
 - We pay a bonus of \$100 per event for driving an event vehicle.
 - We pay a bonus of \$100 if you work both rides in one year.
- We provide all meals, and you have access to other amenities available to the riders (showers, towels, coffee)
- You supply your personal items, including the equipment needed for your sleeping arrangements.
- You can bring musical instruments and bicycles (or other "toys") for use during off-work hours, with the approval of your Team Director.

For this to work, it's critical that you be a TEAM PLAYER, and be pleasant at all times. The reason we all do this – crew and riders – is to have fun!